

**DOWNTOWN DEVELOPMENT AUTHORITY VILLAGE OF
ORTONVILLE
476 Mill Street, Ortonville, MI 48462
November 23, 2015
Regular Meeting**

I. CALL TO ORDER Baker, called the meeting to order at **8:08 am**

II. ATTENDANCE

ROLL CALL: Present: **Brauer, Baker, Wills, Timmermans**

Absent: **Doyle, Renchik, Lyons**

Absent with Regrets: none

Also Present: **LaLone**

III. APPROVAL OF THE AGENDA

Motion by Brauer, seconded by Wills, to approve the agenda as presented.

All were in favor, the motion carried.

IV. APPROVAL OF MINUTES

October 2015

Minutes for Regular Meeting.

Motion by Brauer, seconded by Baker to approve the minutes of the DDA Board Meeting of October 26, 2015

All were in favor, the motion carried.

V. TREASURER'S REPORT

October 2015 Treasurer's report presented by **LaLone**

Motion No action needed

VI. DISBURSEMENTS

Disbursements for October 2015

LaLone detailed the expenses for October 2015

Motion by **Wills**, seconded by **Baker**, to approve the October general disbursements in the amount of **\$2,845.26**

A roll call vote was taken

Ayes: Brauer, Baker, Timmermans, Wills

Nays: none

Absent: Doyle, Renchik

All were in favor. The motion passed 4/0.

Renchik enters at 8:25am

I. Old Business

A. DDA/Main Street Program

1. Board Members – Molly talked to Reverend Pratt at OUMC who suggested some names to her as he will be retiring soon. Board members discussed who they would be able to talk to.

2. Calendar – Calendar from pg. 13 approved with minor changes, March 28 changed to 21st. 2016 Dates also discussed, March 7 & 8 Workshops in Farmington, April 21 Main Event, May 21 – 25 Conference in Milwaukee, July 2 Fireworks, June 11 CreekFest, Sept 24 Septemberfest.

B. Committee Updates

1. Promotions Committee

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- a) Christmas in the Village – Need new unwrapped toys for display window, then to be donated to Christmas Toy Store. Wayne will sing at tree lighting, LaLone will send middle school dates of next year to get on their agenda for the year. LaLone needs volunteers for OTH to sell ornaments, Brauer will take 12 -1 shift, Renchik will walk around town 3 – 430 to make sure everything is ok and take pictures. Baker & son will collect cans at 430 for raffle at tree.
- b) Halloween in the Village – attendance was low due to rain?
- c) BB&E & CreekFest – there was a Kearsley Creek clean up meeting Nov 12 that was very informative. Talked about how to clean creek and keep nesting areas together, need waivers from prop owners. School wants to be involved. Lois Robbins asked for a special meeting to get a sponsorship packet together.
- 2. Design Committee
 - a) Staging Downtown – LaLone would like store owners to put up displays with historical pictures and assist with the minimal cost. Would like donations of outside Christmas decorations for corners of town through CITV. Board also talked about getting strobe lighting with designs and will try in different locations through town.
 - b) Grant requests – Kratts will be working with Ron Campbell in spring for a historical review of the OTV building.
 - c) Parklets – for CITV one to be in front of village offices, 2nd? Talked about adding a tent and heater down on Mill campus for line for Santa.
- 3. Organization Committee
 - a) Education Opportunities
 - b) Friends of AMOS 501c3
- 4. Economic Restructuring Committee
 - a) Advocacy
 - b) Business Directory
 - c) Available Properties
- C. Calendar:
 - 1. **Village of Ortonville Council Meeting**, November 23rd, 7pm at Brandon Twp Hall
 - 2. **Christmas in the Village**, December 5th, Noon – 5pm
 - 3. **DDA Board Meeting**, December 14th, 8:00am at Village of Ortonville Conference Room
- II. **New Business**
- III. **Member Comments/Concerns**
 - A. **Wayne Wills** - discussed new parking spots that were added on Mill and Cedar Sts. Would like to discuss employee parking not on streets.
 - B. **Debbie Baker** - nothing

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- C. **Robert Renchik** – sewer bond didn't pass but we need to keep working on what works and doesn't in downtown, need new ideas and to put excitement in volunteers to keep making downtown grow. DDA needs to have a meeting for citizens to discuss what Main Street, DDA and Friends of Amos is and does. Also explain T.I.F. what it is and where it comes from.
- D. **Allison Brauer** -nothing
- E. **Brenda Timmermans** – Invited HCR Solutions employees to a special night out shopping in her store. Spradlin (owner of HCR) printed a coupon for her employees and Timmermans offered a 5% discount. Timmermans was pleased with result. Would like to do it again.
- F. **Renee Doyle** –Absent
- G. **John Lyons** -Absent
- H. **Molly LaLone** – MDA will offer a Manager Certificate to teach Downtown managers what they should be doing.
- IV. **Adjournment** – Motion by Baker to adjourn at 10:02 seconded by Wills, all in favor motion passes.